Dental suite cleaning: what we clean

Walk the suite with your office manager after the last patient and tick each room's tasks.

Practice _____ **Address** _____

Walked by _____ **Date** _____

Operatories

- [ ] Only the surfaces your written protocol assigns to the crew
- [ ] Counters, cabinet fronts and sinks
- [ ] Stools and door hardware
- [ ] Operatory floors
- [ ] EPA-registered disinfectant left for its label dwell time
- [ ] Terminal cleaning for one operatory, vents and light lenses to baseboards

Sterilization area and lab

- [ ] Counters, sinks and cabinet pulls
- [ ] Floor done to the same written procedure
- [ ] Instruments, equipment and trays left as your team set them
- [ ] Plaster dust wiped from the lab bench
- [ ] Floor under the lab stools swept, then mopped

Reception and waiting room

- [ ] Check-in window polished
- [ ] Counter, pen cups and card reader
- [ ] Waiting room chairs and side tables dusted
- [ ] Children's corner tables and seats
- [ ] Brochure racks straightened
- [ ] Mats vacuumed and the floor finished last

Restrooms and staff areas

- [ ] Patient and staff restrooms scrubbed
- [ ] Soap, towels, tissue and liners refilled
- [ ] Lounge table, counters, microwave and fridge handles
- [ ] Lounge floor mopped
- [ ] Private offices dusted and vacuumed, papers in place
- [ ] General trash and recycling emptied

Closing and weekend work

- [ ] Charts, monitors and day sheets left unread and in place
- [ ] Doors locked and lights left as the closing staff set them
- [ ] Saturday visit in weeks the office sees patients
- [ ] Operatory and hallway vinyl machine-scrubbed or refinished
- [ ] Waiting room carpet extraction

Notes